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## WHS HAZARD REPORT FORM

Date:	Time:		
Site/Office:			
Hazard Location:			
Reported By:			
Reported To:			
Brief Description			
Immediate Corrective Action		By Whom	Date Completed
	Manager	Employee	Date of Feedback
Account Manager/Managing Director must provide feedback to the initiator of all Hazard reports within two working days of the report date.			

Account Manager/Managing Director are required to transfer information onto Risk Register and/or complete an Incident Investigation Report.